

**ROTONDA LAKES CONSERVATION ASSOCIATION, INC.**

**Application for Architectural Review**

**August 2023 – Updated 3-2024, 12-15-2024, & 3-2025**

I/We, \_\_\_\_\_, as OWNER(S) and I, \_\_\_\_\_, as CONTRACTOR/BUILDER hereby submit the attached plans, specifications and other information as required by Rotonda Lakes Conservation Association, Inc. (Association) and Association adopted Guidelines for New Construction as amended from time to time for Architectural Review (Application) in accordance with all Governing Documents, Guidelines, and Policies of Rotonda Lakes Conservation Association, Inc. This Application is for BLOCK \_\_\_\_\_, LOT \_\_\_\_\_, Rotonda Lakes Subdivision.

Both the Owner(s) and Contractor/Builder acknowledge that Owner(s) is responsible for all actions of Contractor/Builder and further agree to comply with the provisions of the Restrictions and attached New Construction Guidelines, E-mail approving the construction submittal, and all other documents pertaining to New Construction. Should there be any legal action or arbitration to enforce the provisions of the Restrictions or Guidelines, the prevailing party shall be entitled to recover reasonable attorney's fees, arbitration fees and costs.

In addition to the remedies available against the OWNER and CONTRACTOR/BUILDER for failure to comply with the governing and construction documents, by signing this Application for Architectural Review, the CONTRACTOR/BUILDER also agrees to be bound by the following requirements and penalties:

- Failure to bring construction sites into compliance after two (2) business days' notice via email of the noncompliant matters at the email address provided herein by CONTRACTOR/BUILDER shall subject the CONTRACTOR/BUILDER to fines of one hundred dollars (\$100.00) per day per violation for every day of continued noncompliance.
- Construction commenced without proper approval also subjects the CONTRACTOR/BUILDER to fines of one hundred dollars (\$100.00) per day for every day of violation. No notice is required before implementation of such fines as the CONTRACTOR/BUILDER has an affirmative duty to confirm approval before commencement of construction. Notice of fines shall be transmitted to the email address provided herein by CONTRACTOR/BUILDER.
- The Association may, but is not required to, post signs and/or notices on construction sites alerting the CONTRACTOR/BUILDER to violations and/or noncompliance, as well as stop work orders.
- The Association may, but is not required to, provide notice of noncompliance and/or fines to OWNERS via the email address provided herein by OWNER.
- It is the **Owner and/or Contractor/Builder's** responsibility to inspect adjoining properties for any debris and report same to Legacy Property Management in writing or via pictures. Management will inspect property at Certificate of Occupancy and if debris is found on adjoining property it will need to be removed by **Owner and/or Contractor Builder** prior to refund of clean site deposit.

By your signature(s) below you agree to have the landscaping and sight screening installed at Certificate of Occupancy. Failure to install proper landscaping and/or sight screening within the specified timeframe may result in the withholding of any deposits and/or notice of a deed restriction violation.

By their signatures below, Owner(s) and Contractor/Builder confirm that the Association has not recommended, suggested or endorsed their choice of Contractor/Builder.

By their signatures below, Owner(s) and Contractor/Builder have received a copy of the Deed Restrictions, the New Construction Design Review Manual, Guidelines, the New Construction Compliance Program, and this Application. Owner and/or Contractor/Builder also agree to place a metal dumpster on site prior to start of construction, will keep construction site clean, agrees to abide by notifications on site issues within 48 hours or may be fined. This application must be completely, correctly, and properly executed.

\_\_\_\_\_  
Signature of Contractor/Builder or Authorized Representative

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
E-Mail of Site Contact for Contractor/Builder or Authorized Representative

\_\_\_\_\_  
Cell Phone Number

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
E-Mail of Owner

\_\_\_\_\_  
Cell Phone Number

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Owner

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Owner

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, Owner(s) who is/are personally known to me or who produced \_\_\_\_\_ as identification.

(NOTARY SEAL)

\_\_\_\_\_  
Notary Signature

\_\_\_\_\_  
Type or Print Notary Name

\_\_\_\_\_  
My Commission Expires

**ROTONDA LAKES CONSERVATION ASSOCIATION, INC.**

CONTRACTOR/  
BUILDER: \_\_\_\_\_

OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_

CITY: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

EMAIL: \_\_\_\_\_

**SITE SUPERVISOR NAME:** \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**CELL:** \_\_\_\_\_

PROPERTY STREET ADDRESS: \_\_\_\_\_

PERMIT# \_\_\_\_\_ BLOCK: \_\_\_\_\_ LOT: \_\_\_\_\_

\*Check each line below accordingly:

BOUNDARY AND TOPOGRAPHICAL SURVEY ATTACHED:

SITE AND DRAINAGE PLAN ATTACHED:

ONE FULL SET OF BUILDING PLANS ATTACHED: YES \_\_\_\_\_ NO \_\_\_\_\_

COLOR CHIPS FOR PAINT, ROOF, PAVERS YES \_\_\_\_\_ NO \_\_\_\_\_

BASIC LANDSCAPE PLAN ATTACHED: YES \_\_\_\_\_ NO \_\_\_\_\_

SIGHT SCREEN PLAN ATTACHED: YES \_\_\_\_\_ NO \_\_\_\_\_

SWIMMING POOL PLAN ATTACHED: YES \_\_\_\_\_ NO \_\_\_\_\_

Pool Cage Color:  Bronze or  White

LIVING AREA (SQ.FT.): \_\_\_\_\_ GARAGE SIZE: \_\_\_\_\_

(Minimum living area size is 1500 sq ft) (minimum garage area is 425 or 400 sq. ft. of unobstructed area)

EXTERIOR WALLS: MATERIAL \_\_\_\_\_ FINISH \_\_\_\_\_

COLORS: Main Body of House \_\_\_\_\_

Trim (quoins, bands, fascia, etc.) \_\_\_\_\_

Soffit \_\_\_\_\_ Window Frames \_\_\_\_\_

Doors: (Garage) \_\_\_\_\_ (Entry) \_\_\_\_\_

DRIVEWAY:  Concrete or  Pavers If pavers, please provide: color \_\_\_\_\_

\*Note: Please list the paint manufacturer & paint number. Example: Sherwin Williams-SW 19834 **AND attach color chips to application.** If pure white is being used on any surface, the word "white" will suffice. Submit colored photos of pavers and roof.

1. Will lawn sprinklers or other improvements be installed on the canal or lake bank easement?  
Yes \_\_\_\_\_ No \_\_\_\_\_

2. ROOF:  
ASPHALT \_\_\_\_\_ TILE \_\_\_\_\_ OTHER \_\_\_\_\_ COLOR \_\_\_\_\_ PITCH \_\_\_\_\_

BRAND \_\_\_\_\_ TYPE \_\_\_\_\_

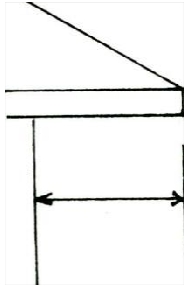
If asphalt shingles are used, they must be dimensional.

Three-tab shingles are not permitted.

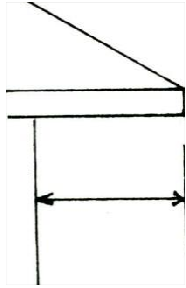
3. ROOF OVERHANG: (See Guidelines for New Construction for roof detail)

**On the roof overhang sketches below, please indicate on the dimension lines the length of the overhangs. Roofs requires at least an 18" Overhang.**

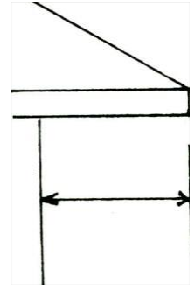
MAIN ROOF



BAY WINDOWS & BUMP OUTS



GABLE ENDS



**NOTE:** Please show these same dimensions on all of the elevations in your building plans. Handwritten dimensions will suffice if not already indicated.

A representative of the Association shall have the right to enter the building site (exterior) at any time during construction for the purpose of determining compliance with the specifications. The site will be inspected on several occasions.

Builders are responsible and liable to ensure that front elevation and paint colors are not the same on either the left or right of the property, as well as being sensitive to home across the street.

The Association wishes to extend to all homeowners and builders a sincere spirit of cooperation. Please email [info@legacygroupswfl.com](mailto:info@legacygroupswfl.com) for the Association with any questions concerning specifications and assistance needed in completing this form.

**PLEASE INCLUDE SEPARATE CHECKS PAYBLE TO ROTONDA LAKES FOR \$400 REVIEW FEE AND \$5,000 REFUNDABLE CLEAN SITE DEPOSIT COMPLIANCE FEE which must be submitted with the application. Address of property must be noted on check!**

Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To Be Completed by Association Office:

Date Received: \_\_\_\_\_

Review Date: \_\_\_\_\_

Approved: (\_\_\_\_\_)

Disapproved: (\_\_\_\_\_)

Reasons(s): \_\_\_\_\_  
\_\_\_\_\_

By: \_\_\_\_\_

- **ALL APPROVALS ARE CONTINGENT UPON MEETING COUNTY CODES/REQUIREMENTS**  
 ROTONDA LAKES CONSERVATION ASSOCIATION, INC.  
 ARCHITECTURAL REVIEW  
 c/o Legacy Property Management  
 642 N INDIANA AVE | ENGLEWOOD, FL 34223

